



CITY COUNCIL REGULAR MEETING

Monday, April 08, 2024 at 6:30 PM
City Council Chambers | 202 N. Virginia Street, Port Lavaca TX 77979

PUBLIC NOTICE OF MEETING

The following item will be addressed at this or any other meeting of the city council upon the request of the mayor, any member(s) of council and/or the city attorney:

Announcement by the mayor that council will retire into closed session for consultation with city attorney on matters in which the duty of the attorney to the city council under the Texas disciplinary rules of professional conduct of the state bar of Texas clearly conflicts with the open meetings act (title 5, chapter 551, section 551.071(2) of the Texas government code).

(All matters listed under the consent agenda item are routine by the city council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.)

AGENDA

Council will consider/discuss the following items and take any action deemed necessary.

MEETING PROCEDURE

Public notice is hereby given that the City Council of the City of Port Lavaca, Texas, will hold a regular meeting Monday, April 08, 2024 beginning at 6:30 p.m., at the regular meeting place in Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas to consider the following items of business.

[After publication, any information in a council packet is subject to change during the meeting]

The meeting will also be available via the video conferencing application "Zoom",

Join Zoom Meeting:

<https://us02web.zoom.us/j/81192583057?pwd=U2JMSUk4emVlTGlpYzZlTWU1GZzc0Zz09>

Meeting ID: 811 9258 3057

Passcode:375447

One Tap Mobile

*+13462487799,,81793583407#,,, *995664# US (Houston)*

Dial by your location

+1346 248 7799 US (Houston)

I. ROLL CALL**II. CALL TO ORDER****III. INVOCATION****IV. PLEDGE OF ALLEGIANCE****V. PRESENTATION(S)**

- 20 Years Service to Cyndi Heysquierdo – Public Works Department

VI. COMMENTS FROM THE PUBLIC

(Limited to 3 minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting by logging on with your computer and using "Join Zoom Meeting" information on first page of this agenda).

VII. CONSENT AGENDA - Council will consider/discuss the following items and take any action deemed necessary

- A. Minutes of March 11, 2024 Regular Meeting
- B. Minutes of March 25, 2024 Special Meeting and Workshop Session
- C. Review of Credit Card Statement
- D. Receive Monthly Financial Highlight Report
- E. Receive Victoria Economic Development Corporation (VEDC) Monthly Report
- F. Receive Investment Report for Quarter ending March 31, 2024
- G. Ratify Engagement Letter from Pattillo, Brown & Hill, L.L.P. for Auditing Services of the City's Financials for Fiscal Year ending September 30, 2023

VIII. ACTION ITEMS - Council will consider/discuss the following items and take any action deemed necessary

1. Conduct Public Hearing in accordance with the City of Port Lavaca Code of Ordinances, Chapter 12 Buildings and Building Regulations, Article IV- Substandard Buildings, Section 12-291 - Notice (a) and (b), for the following properties listed:
 - (a) 617 S. Ann St.
 - (b) 126 Haviland
 - (c) 506 S. Virginia
 - (d) 306 W. Martin Luther King
 - (e) 227 Tommy Dr.
2. Consider finding that the following properties listed, located in the City of Port Lavaca, Texas, are in violation of the City of Port Lavaca Code of Ordinances, Chapter 12 Buildings and Building Regulations, Article IV - Substandard Buildings, following a Public Hearing held on December 11, 2023. Presenter is Derrick Smith
 - (a) 617 S. Ann St.
 - (b) 126 Haviland
 - (c) 506 S. Virginia
 - (d) 306 W. Martin Luther King
 - (e) 227 Tommy Dr.

3. Consider approval of the Annual Comprehensive Financial Report (ACFR) for the Fiscal Year ending September 30, 2023, prepared by the Audit Firm of Pattillo, Brown & Hill, L.L.P. Presenter is Jody Weaver
4. Consider request from the Port Lavaca Events Committee for a variance to the Code of Ordinance CH 32 Parks and Recreation, Article IV Park Regulations, Sec. 32-72 Park Rules Established (7) Parking or Loitering in public parks after 11:00 p.m. is prohibited; (regarding operating hours of Bayfront Peninsula Park on June 14, 15, and 16, 2024). Presenter is Tania French
5. Consider request from the Port Lavaca Events Committee for a parade procession from George Adams Park to Bayfront Peninsula Park to celebrate Juneteenth, on Sunday, June 16, 2024, waiver of permit fees and assistance with traffic control. Presenter is Tania French
6. Consider First reading of an Ordinance (G-2-24) of the City of Port Lavaca amending the basic Traffic Control Devices Ordinance G-6-86, Section 3, by adding new street locations in Burkeshire, Marshall Meadow and Seagull Subdivisions; Repeal Clause and effective date. Presenter is Jody Weaver
7. Consider First reading of an Ordinance (G-3-24) of the City of Port Lavaca amending the Code of Ordinances, Appendix A - Fees, Rates and Changes; Chapter 50 Water basic rates; and providing an effective date. Presenter is Jody Weaver
8. Consider Resolution No. R-040824-1 of the City of Port Lavaca for the American Rescue Plan Act (ARPA) State and Local Fiscal Recovery Funding (SLFRF) Financial Management Policies & Procedures. Presenter is Jody Weaver
9. Consider Resolution No. R-040824-2 of the City of Port Lavaca for the American Rescue Plan Act (ARPA) State and Local Fiscal Recovery Funding (SLFRF) Standards of Conduct and Conflict-of-Interest (COI) Policy. Presenter is Jody Weaver
10. Consider Resolution No. R-040824-3 to adopt the Budgetary and Financial Management Policies for FY 2024-2025. Presenter is Jody Weaver
11. Consider Resolution No. R-040824-4 to approve the annual review of the City's Investment Policy and Strategy ending March 31, 2024. Presenter is Jody Weaver
12. Consider request of the Police Department to declare three (3) fleet vehicles as surplus and authorize the disposal of said vehicles by releasing to Enterprise Fleet Management to auction off. Presenter is Colin Rangnow
13. Consider approval of Change Order #4 of Community Development Block Grant – Disaster Relief (CDBG-DR) Phase 2 Streets and Drainage Improvement project in the amount of \$17,586.21. Presenter is Jody Weaver
14. Announcement by Mayor that City Council will retire into closed session:
 - For consultation with City Attorney on matters in which the duty of the Attorney to the City Council under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Open Meetings Act (Title 5, Chapter 551, Section 551.071(2) of the Texas Government Code). Presenter is Mayor Whitlow

15. Return to Open Session and take any action deemed necessary with regard to matters in closed session. Presenter is Mayor Whitlow

IX. ADJOURNMENT

CERTIFICATION OF POSTING NOTICE

This is to certify that the above notice of a regular meeting of The City Council of The City of Port Lavaca, scheduled for **Monday, April 08, 2024**, beginning at 6:30 p.m., was posted at city hall, easily accessible to the public, as of **5:00 p.m. Wednesday, April 03, 2024**.

Mandy Grant, *City Secretary*

ADA NOTICE

The Port Lavaca City Hall and Council Chambers are wheelchair accessible. Access to the building is available at the primary north entrance facing Mahan Street. Special parking spaces are located in the Mahan Street parking area. In compliance with the Americans with Disabilities Act, the City of Port Lavaca will provide for reasonable accommodations for persons attending meetings. To better serve you, requests should be received 24 hours prior to the meetings. Please contact City Secretary Mandy Grant at (361) 552-9793 Ext. 230 for assistance.
